

2015-2016

**HARVEST CHRISTIAN SCHOOL
PARENT & STUDENT HANDBOOK**

21 Minnesota Street, PO Box 646, Sandstone, MN 55072 320-245-5330

ABOUT HARVEST CHRISTIAN SCHOOL

VISION

The faculty and families of Harvest Christian School work diligently to enable each student to discover his or her God-given talents, to develop those abilities fully, and to devote those gifts to a lifetime of learning, serving, and honoring God.

MISSION

Harvest Christian School opened in August of 1984. Harvest Christian School was established with the following objectives:

- To provide a quality education for like-minded believers in the central Minnesota area (Proverbs 8:11-21).
- To train and develop children spiritually, academically, socially, and physically, with the express aim of preparing each child to fulfill the God-given plan for his life (Proverbs 22:6).
- To reinforce parental authority and discipline that already exists in the home (Amos 3:3, I Corinthians 1:10).
- To create a safe and godly environment in which students can learn. Accordingly, the welfare of the students as a whole shall not be sacrificed for the want of the individual (Proverbs 22:10, I Corinthians 5:6).
- To provide a model of excellence in true Christian living, academics, and sports (I Timothy 4:12).

PHILOSOPHY OF EDUCATION

Harvest Christian School's philosophy of education is based upon the Word of God. We endeavor to provide an atmosphere where the Word of God is preeminent in every subject throughout the school day.

One primary objective is to see our students grow spiritually. This is reinforced in every subject, not just in Bible class or chapel. Teachers and staff model a lifestyle of fellowship with God, and as a result, the student's understanding of that lifestyle grows. The Word of God is taught; Scripture is memorized, and the application of God's Word in daily living is stressed. Students also learn who they are in Christ, allowing them to develop their individual gifts and talents. By developing those gifts, students are equipped to pursue the calling that is on their lives, whether it is in ministry, business, homemaking, or any other service.

Academically, Harvest Christian School stresses excellence in every subject. Curriculum is continually evaluated to ensure that academic objectives are being met. The academic standards and expectations are high but not unrealistic. While we realize that each student has different abilities, we expect each student to do his or her best. Our goal is to academically equip our students with knowledge and understanding that prepares them to succeed.

Another key element in our educational philosophy is the partnership between the home and Harvest Christian School. Unless there is a healthy, supportive, and effective relationship between the school and the home, the student's education will suffer. God established the home, not the school, as the primary place for training, learning, and education to occur. The caring, Christ-like attitudes of Harvest Christian School teachers are valued by students and parents. Parents expect and appreciate direct and regular communication from faculty regarding their children. In return, teachers expect Harvest Christian School parents to be responsive to their suggestions regarding their children. When this partnership is honored by all parties involved, every child at Harvest Christian School is capable of reaching his or her fullest potential.

STATEMENT OF FAITH

The Scriptures

The Bible is the inspired Word of God, the product of the holy men of old who wrote and spoke as they were moved by the Holy Spirit. The New Covenant, as recorded in the New Testament, is what we accept as our infallible guide in matters pertaining to conduct and doctrine (I Thessalonians 2:13, II Timothy 3:16, II Peter 1:21).

The Godhead

Our God is one, but is manifested in three persons: the Father, the Son, and the Holy Spirit, being co-equal (I John 5:7). God the Father is greater than all, the Source of the Word (Logos), and the Begetter (John 1:14, 14:28, 16:28). The Holy Spirit proceeds forth from both the Father and the Son, and is eternal (John 15:26).

Man: His Fall and Redemption

Man is a created being, made in the likeness and the image of God, but through Adam's transgression and fall, sin came into the world. "For all have sinned, and come short of the glory of God" (Romans 3:23). "As it is written, there is none righteous, no, not one" (Romans 3:10). Jesus Christ, the Son of God, was manifested to undo the work of the devil; to give His life and shed His blood to redeem and restore man back to God (I John 3:8). Salvation is the gift of God to man, separate from works and the Law, which is made operative by grace through faith in Jesus Christ, producing works acceptable to God (Ephesians 2:8).

Eternal Life and New Birth

Man's first step toward salvation is godly sorrow that works repentance. The new birth is necessary for all men, and when fulfilled, produces eternal life (John 3:3-5, II Corinthians 7:10, I John 5:12).

Sanctification

The Bible teaches that without holiness no man can see the Lord. We believe in the Doctrine of Sanctification as a definite, yet progressive, work of grace commencing at the time of regeneration and continuing until the consummation of salvation (Hebrews 12:14, I Thessalonians 5:23, II Peter 3:18, I Corinthians 1:30, II Corinthians 3:18, Philippians 3:12-14).

Resurrection of the Just and the Return of Our Lord

The angel said, "This same Jesus...shall so come in like manner" (Acts 1:11). His coming is imminent. When He comes, "The dead in Christ shall rise first: then we which are alive and remain shall be caught up together with them in the clouds, to meet the Lord in the air..." (I Thessalonians 4:16-17).

Hell and Eternal Retribution

The one who physically dies in his sins without Christ is hopelessly and eternally lost in the Lake of Fire and, therefore, has no further opportunity to hear the Gospel or to repent. The Lake of Fire is literal. The terms, "eternal" and "everlasting" used in describing the duration of the punishment of the damned in the Lake of Fire, carry the same thought and meaning of endless existence as used in denoting the duration of joy and ecstasy of saints in the presence of God (Hebrews 9:27, Revelation 19:20).

SCHOOL PLEDGES (All students should memorize the pledges.)

American Flag Pledge

I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

Christian Flag Pledge

I pledge allegiance to the Christian flag, and to the Savior for whose kingdom it stands, one Savior, crucified, risen, and coming again with life and liberty for all who believe.

Bible Pledge

I pledge allegiance to the Bible, God's Holy Word. I will make it a lamp unto my feet, and a light unto my path. I will hide its words in my heart that I might not sin against God.

Harvest Christian School Creed

I am discovering my God-given talents, developing those abilities fully, and devoting those gifts to a lifetime of learning, serving, and honoring God.

WEATHER/SCHOOL CLOSINGS

Snow days will be determined by the Administration. Harvest Christian School follows the East Central School District Schedule. We recommend that you sign up for a text message (if you have that service) that will keep you informed as to the closure of schools and important events to remember. Please make sure that the office has your cell phone number.

ADMISSION PROCEDURES

Harvest Christian School uses an application and interview process for admission to school. Application packets are available at the office. We look for students that have Godly character; we are not an outreach or rehabilitation program for students with character problems. We also look for families who attend and participate at the local Bible believing churches.

Our admissions process entails the following steps:

1. Submission of a completed student application
2. Placement testing for grades 1-12 (for applicants without recent standardized testing scores submitted from another school)
3. Entrance testing/screening for pre-k or kindergarten if necessary.
4. Payment of the Registration/Enrollment Fee

NOTICE OF NONDISCRIMINATORY POLICY

Harvest Christian School admits students of any race, color, nationality, and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, nationality, or ethnic origin in the administration of its educational policies, admission policies, scholarship programs and athletic and school-administered programs.

FINANCIAL

The office handles all Admission inquires, tuition and payments. Any questions regarding school accounts should be forwarded to the office: 320-245-5330

Past-Due Tuition

Parents should make every effort to pay tuition on time. You will receive notices from the office when your account shows a past-due balance. No school records will be released to families with a past-due balance. No student will start a new school year unless past due balances are paid. Families with delinquent accounts will be turned over for collection.

Returned Checks

A returned check fee of \$30.00 will be charged for checks returned for insufficient funds. This applies to all payments to HCS including, but not limited to, tuition, book fees, lunches, athletic fees, school pictures, and activity fees.

Student Withdrawal

If it becomes necessary to withdraw a student, parents must notify office in writing. Parents must also complete the appropriate forms indicating that all books and school property have been returned in good condition and that all financial obligations have been met. No records will be released to parents, or to any other school, until this process is complete.

Tuition Refunds

If a parent pre-pays tuition and then withdraws a student, or the student is dismissed from HCS, they are eligible to receive a pro-rated refund. The refund will be mailed to parents within four to six weeks. The refund will be determined by using the date of the written notice of withdrawal submitted by the parents. Enrollment fees, book fees, activity fees, yearbook purchases, and fundraising proceeds are non-refundable and will not be pro-rated.

Re-Enrollment

Re-Enrollment notifications will be made available at the end of the current school year. Re-Enrollment is subject to review by the Administration each year for all students. A student is considered officially re-enrolled when the parent completes the Re-Enrollment process and the registration fees have been paid. Students with a past-due or outstanding tuition balance will not be allowed to re-enroll.

ACADEMIC POLICIES

Grades and Grading Policy

Harvest Christian School encourages all students to strive for their highest level of achievement. In order to evaluate this achievement, HCS has adopted a grading policy which must be understood and followed by staff, students, and parents.

Philosophy

Harvest Christian School believes that the process of evaluation should be continuous and assist the teacher in developing insight into the student's skill levels, achievements, attitudes, interests, and personal growth and development.

It is essential that a student be evaluated in terms of his/her skills and achievements in relation to the achievement of others in his/her class. However, it is recognized that all pupils are individuals and learn at different rates. The expertise of the teacher enables a careful blending of this subjective and objective information in determining the best evaluation of the child.

Evaluation information should be effectively communicated so that parents and pupils understand the achievement level of the child.

Some of the standards used to determine the level of achievement include: graded course of study, state academic content standards, completion of assigned projects and/or daily work, achievement tests, classroom participation, attendance, and ability to listen and follow directions. Grades are a consequence of learning and not the purpose of learning.

Explanation of Grade Symbols

A The pupil who receives this grade is making excellent progress towards meeting course objectives; does work of high quality which displays the student's interest, originality, and personal initiative.

B The pupil who receives this grade is making commendable progress in meeting course objectives.

C This grade indicates average work. The pupil who receives this grade is making acceptable progress in meeting course objectives.

D The pupil who receives this grade is doing below-average work, and in most cases can do better with more effort and improved study habits.

F The pupil receiving this grade is making unsatisfactory progress, lacks interest, and/or displays insufficient effort to achieve. It is imperative that immediate action be taken to secure the proper performance.

I Incomplete. This is a temporary mark for the pupil who has not sufficiently completed the minimal requirements of the course (due to legitimate reasons). The pupil will have the opportunity to complete the work and receive a grade prior to the end of the next grading period.

At HCS, a five-letter range is used; this system is consistent with the grading system of most other schools. It also lends itself well to the efficient processing of records and provides a fairly accurate indication of a student's academic performance. The following numerical scale will be implemented in determining all grades at all grade levels.

A	100 – 93	B-	82 – 80	D+	69 - 67
A-	92 – 90	C+	79 – 77	D	66 - 63
B+	89 – 87	C	76 – 73	D-	62 - 60
B	86 – 83	C-	72 – 70	F	59 & lower

*Students in the elementary grades are issued progress reports with assessment of age-appropriate skills as measured by classroom observation at the end of each semester. This grading scale includes A, B, C, D, F, E for excellent, S for satisfactory, and I for incomplete.

Physical Education Class Grading

Grades given in Physical Education classes will be based largely upon participation. If a student is unable to participate for any reason, they will be required to do a written assignment for that day covering a topic concerning health or physical fitness. It will be left to the discretion of the instructor as to when this assignment is due.

Report Cards

Report cards reflect the student's academic progress and will be issued in the week following the end of each nine- week session. The school calendar indicates the dates for the grading periods.

Quarterly grades are prepared to reflect the student's academic standing at the conclusion of each nine-week session. Each quarter's grades stand independently of the previous quarter's grade and are not to be affected by the previous quarter's performance.

Academic Intervention Plan/Probation – Elementary

The Administration will track students' progress and meet with those who are having academic difficulties. Teachers will notify the parents when a student is struggling in class. Students must be able to maintain a minimum of "C-" level work in the grade to which they are assigned. A student may be restricted from participation in school-related activities (including athletics) if, in the judgment of the Administration, the student's academic record could be adversely affected. Students participating in school-related activities or sports must have an average of "C-" or above in every subject and have satisfactory conduct grades.

When a student falls below a "C-" average in any curricular area, a program for improvement must be developed and agreed upon by the teacher(s), parents, and Administration, which may include tutoring, extra study time, etc. Failure to rise above a "C-" average at the end of the first semester will result in academic probation. Failure to rise above a "C-" average after the second semester may result in ineligibility to re-enroll at HCS.

Academic Intervention Plan/Probation – Secondary

If a student is showing weakness in a particular academic area for various reasons, one or all of the following steps may be taken:

- Conference with the student and phone call to the parent.
- Progress reports issued to parents in the week following the completion of week four of each nine-week session.
- Probation – any secondary student whose grade point average drops below a 2.00 or 70% for any nine-week period will be placed on academic probation for the following six-week period. Parents are notified by the school if their student is placed on academic probation. The student's GPA must be raised to 2.00 or higher by the end of the probationary period. Failure to do so may result in dismissal from school.

Tutoring

The HCS Tutoring Policy allows parents the option to provide additional academic instruction for their child. The tutoring program cost is \$25.00 per session. All sessions must be pre-paid. Sessions will be held from after school in an area designated by the administration. Special tutoring will not be held during school hours.

- Elementary – Tutoring is available for parents interested in tutoring for their student(s). The principal will assign the student to a teacher in their area of need.

- Secondary – Secondary students must talk to the office and teachers to schedule tutoring sessions in the high school; after parent approval, students will be assigned to a teacher in their area of need.

Parent/Teacher Conferences

Times will be established and publicized when parents and teachers meet to discuss student progress. Parents and teachers are welcome to schedule a conference at any time. Appointments may be made with the teacher.

- Fall conferences are mandatory for all students.
- Parents/Teacher Conferences on scheduled conference days are on a first come, first serve basis.

Class/Grade Placement

Grade placement for all students will be determined by testing and/or the administrative staff.

PSEO Enrollment

PSEO classes taken at HCS through any accredited college will be treated as a HCS class credit. The school board and administration feel the Christian education and the total Harvest Christian School experience is a continuing process and has lifelong value. Students may still participate in the PSEO program and certain hours will count towards their college degree.

High School Graduation Requirements

Students fulfilling the graduation requirements at Harvest Christian School will also fulfill Minnesota State Education course recommendations. The student must have a passing grade for each semester in order to earn full credit for a course. A credit unit is a full year, or two semesters, of passing grades. The credit unit requirements are as follows:

4 Units: Language Arts (Grammar, Composition, Literature)

3 Units: Mathematics (Algebra I, Algebra II, Geometry, Math Analysis, Trigonometry, Calculus)

3 Units: Lab Science (Physical Science, Biology, Chemistry, Physics or any certified lab science)

3 ½ Units: History and Citizenship Skills (1 unit American History, ½ unit Minnesota History, ½ unit Government and 1 unit from the subjects of History, Economics, Geography, and/or Non-Western Culture)

4 Units: Bible

1 Unit: Fine Art (Art, Drama, Vocal Music, Jazz Band)

18 ½ Total Credit Units Required

- Students fulfilling the graduation requirements at Harvest Christian School will also fulfill Minnesota State Education course recommendations.
- Colleges and universities recommend 4 units of math, science, and social studies and 2 units of foreign language.
- The NCAA does not recognize Bible, Computer/Tech, or Non-Language electives as core classes but elective classes

Valedictorian and Salutatorian Requirements

The Valedictorian of the senior class is the student that has the highest GPA through seven semesters. The Salutatorian of the senior class is the student with the second highest GPA through seven semesters.

Standardized Testing

In the spring semester, students in K-11th grades will take an Achievement Test.

Results from all tests are compared with normal scores for public, private, and Christian schools throughout the nation. It is very important that a student be present during this week of testing. Make-up test will be given to students who miss part or all of these tests. However, all make-up testing must be completed within one week of the original test date.

Homework

It is understood that homework is a vital part of academic growth for anyone who hopes to achieve academic excellence. Teachers will be sensitive to the amount of homework being assigned each day.

Some general guidelines concerning homework are:

- No homework will be assigned on Wednesdays; however, unfinished daily work will need to be completed.
- No tests will be scheduled on Thursdays. The exceptions to this policy are quarterly and semester exams.
- We expect parents' full cooperation in seeing that the assignments are completed and turned in on time.

Make-Up Work

It is the responsibility of the student to make arrangements with his/her teacher(s) regarding work that was or will be missed during an absence. In general, students will be granted two school days for each school day missed. Make-up time will not include the first day back from an absence. More time may be allowed at the discretion of the teacher depending on the nature of the assignment(s) and length of the absence. Exceptions may be granted due to the extent

and/ or nature of the absence or the specific class work missed. Students are encouraged to talk with their teachers. Assignments may be picked up after school in the office. If you have a planned absence, such as a vacation, homework will be assigned before you leave.

ATHLETIC/ACTIVITY POLICIES

At this time all extra curriculum sports are held at East Central High School.

Eligibility

A student must have received a passing grade in all subjects that he/she was enrolled in during the last semester in which he/she attended 15 or more days to be eligible for athletic participation.

Semester Grades:

- If a student does not meet the minimum scholastic standard, he/she will not be eligible to participate during the first six weeks of the next semester he/she attends.
- A student who does not meet the above minimum scholastic standard may regain his/her eligibility by achieving passing grades at the end of a six-week period in all subjects he/she is enrolled in.
- Pupils enrolled for the first time must comply with the same requirements of scholarship. The passing grades that are required for the preceding semester should be obtained from the records of the school that was last attended.

Pre-Practice Guidelines

A parent meeting will be held by the coach for all students participating in his/her activity. At this time, the coach will explain what is expected and required of each student who plans to participate. Before the student may begin practice, the following items must be turned in to the Athletic Office at East Central High School:

1. Physical Exam Form
2. Parental Release Form
3. Student Activity Participation Contract
4. Concussion Release Form
5. Athletic/Activity Fee paid

Attendance on Day of Contest

- A student must attend at least one-half of their classes to be able to dress for, or compete in, that day's activities. If a secondary student is absent during the morning,

he/she must check in with the office before fourth hour. Exceptions will be made on a case by case basis at the discretion of the administration.

- A student who has been suspended from school (includes in-school intervention program) may not compete or practice until he/she has returned to school and has been cleared by the Administration.

Conduct on Athletic Trips and Field Trips

On athletic trips or field trips, the student is not only representing himself/herself but also the school, the church, the coaches, and his/her parents. Thus, it is expected that all students will dress and behave according to the guidelines outlined in the HCS Student Handbook and the East Central guidelines. Any athlete traveling with a team must be on time or he/she will be left behind. He/she must travel to and from the event with the team unless otherwise excused

Release to Parents following Activities

- Parents who want their child(ren) released immediately following a school sponsored event must “sign-out” with the designated coach/sponsor in person at that time.
- Students may be released to PARENTS ONLY unless the parent has completed the release form indicating a maximum of 3 other options of people allowed to sign their child out.
- In the event of an emergency situation, HCS Administration may make exceptions which will be handled on a case by case basis.

ATTENDANCE POLICIES

Regular attendance is important to a child’s success in school and establishes good work habits and self-discipline.

The HCS School Board requires that students be in attendance at least 90% of the school year in order to successfully complete the school year and be promoted. Students who fall below the 90% attendance rule may not be promoted.

School Starts at 8:15 A.M. and ends at 3:00 P.M.

Tardy Policy/Procedures

All students are considered tardy if not in school by 8:30 A.M. Parents bringing students to school after 8:30 A.M must escort their child into the office to sign them in. Every five tardies will automatically be converted to one absence. Ten tardies will equal two absences, etc.

Early Dismissal Policy/Procedures

Parents must report to the office to sign their children out before 3:00 PM. The office must be notified if someone other than the parent is picking up their child. This person will be required to show their photo ID to office staff when signing out the student.

A student must sign out if they are leaving the property. Once a student has signed out they must leave the property. Any exceptions to this must be pre-approved by HCS Administration.

Absence Notification

When a student is absent from school, an email or phone call must be sent from the parent or guardian to the office. This notification is required by 9:00 A.M. and should include the following information:

- Parent or guardian's name with student name & grade along with the reason for the absence.
- Estimated time/date of return.
- Please include any documentation regarding absence if applicable (Dentist, Dr. etc.) upon return.

Extended Absence Request Form (family vacations, ministry trips, etc.)

Parents desiring to take students out of school for planned extended absences (such as family vacations, trips, etc.) must present a written statement indicating the reason for and the anticipated length of the absence. A special form (Absence Request Form) may be obtained from the office and must be signed by parents and administration. Please keep in mind that any absence results in disruption of instruction and may prevent a student from obtaining the best grades possible. All homework must be turned in on the day that the student returns to school.

College Visitation Days

Juniors and seniors may use up to three (3) college visit days during the school year. College visit days exceeding 3 must have prior administrative approval to be excused. All requests must meet the following provisions to be excused:

- Students are to obtain the proper form from the office and understand all make-up work policies apply;
- Parents and college rep will verify attendance by signing the form. College printed material will not be accepted.

Perfect Attendance Award

Perfect attendance awards will be issued near the end of each school year. Students with more than four tardies for the entire year are ineligible for this award.

DISCIPLINE POLICIES

Educating students within the context of a Christ-centered worldview to develop godly character is the primary function of Harvest Christian School. The faculty and staff recognize that the conduct of students in their classrooms affects the learning environment, and ultimately, behavior outside the classroom. With that in mind, all teachers explain and disseminate the rules and accompanying rewards and consequences that govern all aspects of classroom behavior. At times, rewards and consequences are subtle, and sometimes they are overt, depending on which method the teacher deems appropriate. Teachers must address issues such as respect/disrespect, punctuality/tardiness, prepared/missing/incomplete homework, acceptable/unacceptable work, appropriate/inappropriate behavior, general citizenship, and daily Christian living. The maintenance of an orderly and harmonious classroom is essential to learning.

Teachers form expectations appropriate to each student. If those expectations are not met, teachers enforce classroom policies and school rules firmly, fairly, and systematically. Within the setting of a Christian school, educators are instrumental in training young people in godly attitudes and actions which glorify the Lord. In keeping with our mission of reinforcing the parental authority within the home, parents and teachers must communicate regularly.

Discipline and learning go hand-in-hand to build character and to allow the student to develop his/her God-given potential. Therefore, the school will use such disciplinary measures as instruction, exhortation, correction and detention, in an effort to achieve the ultimate goal of self-discipline.

Physical Contact Policy

ABSOLUTELY NO FIGHTING OR EXCESS PHYSICAL CONTACT WILL BE TOLORATED BY ANY STUDENTS. If two (2) student are caught in any physical conflict, both students will have their parents called and be suspended for two (2) days with an assignment of a two (2) page typed paper on conflict resolution.

HCS Honor Code.

- I will strive to discover my God-given talents, to develop those abilities fully, and to devote those talents to a lifetime of learning, serving, and honoring God.
- I will not use tobacco, drugs, or alcohol and I will honor God by maintaining a lifestyle of sexual purity.
- I will refrain from the use of profanity, vulgarity, or any other type of writing, print material, innuendo, or conversation which is inappropriate for a Christian.
- I will not lie, cheat, or steal, nor will I tolerate such activity.
- I will show respect for authority and submit myself to the teachers and administration of Harvest Christian School, realizing that attendance at HCS is a privilege, not a right.

- My dress and my appearance will not only comply with the dress code of HCS, but it will also reflect Christian modesty and values.
- My relationship with other students will be based on the principles of Christ's love. I will show care and concern for others in my speech and my actions.
- I will support the HCS Statement of Faith as it is applied to instruction throughout the curriculum.
- I will fulfill my student contracts in all athletic and non-athletic extracurricular activities and understand that failure to honor these commitments will result in immediate dismissal from HCS.
- I will uphold this Honor Code for the full twelve months of the year, at school, at school activities, and outside of school.

Church Attendance

Harvest Christian School places the training of our students in godly Christian character as our highest priority. It is our desire to partner with families that are instilling Biblical values in their children through their home and their church. Therefore, instruction at HCS is to be a supplement to the character-molding process, not a replacement. For this reason, consistent family church attendance is recommended.

Character Training

Character training is taking place throughout the day, no matter what else is being taught. Students are expected to excel in every subject at Harvest Christian School. Teaching method, attitude, and action of students or teachers is a means of learning. Teachers maintain orderly, structured classrooms and expect the students to work hard to learn content, and in the process teaching them to:

- Apply themselves to the task at hand ■ Respect authority ■ Learn and apply rules
- Obey willingly and immediately ■ Pay attention ■ Choose things that are excellent
- Do right because it's the right thing to do ■ Love wisdom ■ Work hard to get the correct answer
- Understand how things work together ■ Finish the job
- Develop habits of orderliness, attention to detail, obedience, persistence, honesty, accomplishment, and cooperation

Public Displays of Affection

Public displays of affection (holding hands, hugging, necking, petting, kissing, etc.) are not acceptable behaviors for school or school-related events.

Hazing/Bullying

Hazing and/or bullying of any student(s) at HCS will not be tolerated.

Cheating and Plagiarizing

Cheating or plagiarizing will not be tolerated at any grade level. Students found cheating or plagiarizing on any school material, homework, test, class project, etc., will receive a grade of zero. Parents will be contacted by the Administration. Additional consequences are at the discretion of the administration. Possible consequences are detention, suspension, or dismissal.

Forms of Discipline

The objective of any discipline is to see the student become self-disciplined in his/her behavior. Our goal is to see Christ formed in the lives of our students. Listed are the various forms of discipline used by HCS:

- **Counsel with Students**

Teachers will counsel and discuss disciplinary problems with students when required. Teachers may involve the Administration in counseling, when deemed necessary.

- **Written Assignments**

Written assignments may be given by the teacher or Administration. These assignments may involve the student studying God's Word about his/her discipline problem and writing about what he/she has learned. These assignments may also be things that pertain to the class subject matter.

- **Parental Contact and Conferences**

Teachers will initiate contact with parents if a discipline problem exists. A disruptive student will not be allowed to impede the education of others. Teachers will not discipline the entire class to address a problem which only one, two, or a few students are having.

- **Before-School Detention (Grades 6-12)**

Before-School Detention is held each day from 7:05 A.M. to 7:35 A.M. Students will report to the designated area. Some reading, study, and writing from God's Word may be assigned during detention. Students will not be excused from detention for sports practice, games, cheerleading, plays, music practice, etc. Students may be given detention for repeated problems in conduct and poor academic performance related to attitudes and behavior. Teachers will contact Administration regarding students they feel should serve detention. Parents will be contacted by Administration regarding the teacher's request, and the student will serve his or her assigned detention the next school day. Parents are expected to support teacher/administrator recommendations for detention. If parents, teachers, and the HCS Administration are in agreement, detention may be used to complete missing work or redo less-than- acceptable assignments.

- **Suspension**

Suspension may be used as a disciplinary action for problems deemed by the Administration to be of a more serious nature. Students who do not respond to other means of discipline may be suspended. Whether or not students are allowed to make up work missed due to a suspension is subject to the administrator's discretion. In the event of suspension, all work should be gathered from the teacher and will be due at the time of return to school.

- NOTE: Suspended students will not be allowed to participate in or attend any school-related function or extracurricular activity until reinstated by the HCS Administration.

- **Expulsion (Dismissal)**

Teachers will document all behavioral problems that arise with a student and the student may be dismissed from school when they fail to respond to correction. These records will assist the Administration when they meet with parents regarding the possible dismissal of a student. When a student's attitude is not in accordance with the school's policies or principles, a parental conference will be called. Action which shows disrespect, dishonesty, rebellion, or other negative attitudes will be handled by the Administration as it sees fit. The school reserves the right to have full discretion in the discipline of all students and to dismiss any student who does not cooperate with the education process.

The following actions, at school or outside of school, may result in dismissal:

- Causing consistent discipline problems.
- The use or possession of tobacco, drugs, alcohol, weapons
- Threatening violence toward students, staff, or any other person. This includes speech, writing, gestures, etc.
- Fighting, foul language, or obscene gestures.
- Alluding to or committing immoral acts.
- Theft or destruction of property.
- Violations of the HCS Student Code of Conduct.

Once a student has been expelled from HCS, all belongings will be gathered by the administration. Student's belongings will be taken to the office where they may be picked up by parents.

Behavioral Probation

When a student's attitude is not in accordance with the school's policies or principles, the Administration may place that student on behavioral probation. While on behavioral probation, if the student violates any part of the Student Code of Conduct, they may be suspended or expelled (dismissed).

DROP-OFF, PARKING & PICK-UP

Drop-Off Procedures

- Pre-school students should be walked directly to their classrooms.
- K-12th grade students should be dropped off in front of the school. Parents are encouraged to bring their student into the school as desired.
- Students arriving after 8:30 will need to be checked in at the office.

Pick-Up Procedures

- All students will be picked up in front of the school.
- If parents desire to come into school to pick up their students, please enter the building at the front by the flag pole.

SECONDARY PARKING/STUDENT DRIVERS

The parking lot can be used for student parking.

- No student driver will be allowed to leave the campus during school hours unless proper “early dismissal” procedures have been followed. Once permission from the parent has been confirmed, the student will be allowed to leave after signing out in the office.
- Students are not to be at their cars except at arrival and departure times..
- The speed limit in the parking lot and driveways is always 5 m.p.h. Failure to comply with safety or speed limit guidelines may result in a warning, detention, suspension or the revoking of a student’s right to drive and/or park on the school premises as determined by the Administration.

MEDICAL INFORMATION

Illness (during school)

Students who become ill during the school day will be sent to the office by the teacher. Parents will be contacted by office personnel. Students with a fever of 100 or above, vomiting, diarrhea or other contagious conditions must be picked up immediately. **It is imperative that parents keep current employment and phone information updated in the office.**

Illness (returning to school)

Students with a fever of 100 or above, vomiting, diarrhea or other contagious conditions **must remain at home until such symptoms have subsided for at least 24 hours without medication.**

Medication

Ideally, medication should be given at home. If your child requires medication during the school day, you must provide written/signed authorization stating dates, time(s), and amount of medication to be given. Short-term Medication instructions should be included to office personnel. All medications must be sent to the office in the original container/packaging labeled with the student's name, grade, and dosing directions. All medications brought to school must be kept in the main office. Medications, inhalers and Epi pens (prescription or nonprescription) are not to be kept in purses, lockers or lunch bags.

An Inhaled Medication Form is required if your child requires regular or occasional use of a prescribed inhaler.

- Grades K-12 may keep inhalers in the main office with a complete instructions.

School-provided Non-prescription Medication

The school provides only limited amounts of over the-counter medications for emergency use. Tylenol permission forms are to be signed by the parent at the beginning of the year. If your child requires Tylenol or Advil at regular intervals, please bring a supply into the office with their name on it.

Physical Education Participation

All students are expected to participate when enrolled in P.E. classes. When any student has a physical challenge which limits activity or prohibits a particular activity, the school requires a note from the family medical doctor indicating the reason for limitation and the period of time for which the limitation is valid. Parental requests for occasional exemption (sore throats, nausea, etc.) will be honored provided a signed note stating the reason is presented to their P.E. teacher/coach. When the exemption is for more than one (1) P.E. class, a doctor's note is required.

Immunizations

Minnesota state law is very specific regarding immunizations. No student may be admitted without record of current immunizations, or a valid ODH Certificate of Exemption form, on file in the school office. An ODH Certificate of Exemption form is available for parents who are opposed to immunizations for their children. See the following chart for explanation of required immunizations.

Are Your Kids Ready?

Minnesota's Immunization Law

Immunization Requirements The following immunizations are required beginning Sept. 1, 2014. To enter into child care, early childhood programs, and elementary or secondary schools (public or private), children need to have certain immunizations. Use this chart as a quick reference to determine which vaccines are required for enrollment. See below for exemption information.

Birth through 4 years Early childhood programs & Child care	Age: 5 through 6 years ² For Kindergarten	Age: 7 through 11 years For 1st through 6 th grade	Age: 12 years and older For 7 th through 12 th grade
Hepatitis A			
Hepatitis B	Hepatitis B 3 doses	Hepatitis B 3 doses	Hepatitis B³ 3 doses
DTaP/DT	DTaP 5 doses <small>5th shot not needed if 4th was after age 4 Final dose on or after age 4 years</small>	At least 3 tetanus and diphtheria containing doses	Tdap⁴ At age 11-12 years
Polio	Polio 4 doses <small>4th polio not needed if 3rd was after age 4 Final dose on or after age 4 years</small>	Polio At least 3 doses	Polio At least 3 doses
MMR	MMR 2 doses	MMR 2 doses	MMR 2 doses
Hib <i>Haemophilus influenzae</i> type b			Meningococcal⁵ At age 11-12 years
Pneumococcal At age 2-24 months			
Varicella¹	Varicella¹ 2 doses	Varicella¹ 2 doses	Varicella¹ 2 doses

Immunizations recommended but not required by the Immunization Law:

Influenza Recommended annually for all children age 6 months and older	
Rotavirus Recommended for infants	Human papillomavirus Recommended at age 11 years

¹ If the child has already had chickenpox disease, varicella shots are not required. If the disease occurred after 2010, the child's doctor must sign a form.

² First graders who are 6 years old and younger must follow the polio and DTaP/DT schedules for kindergarten.

³ An alternate 2-shot schedule of hepatitis B may also be used for kids from age 11 through 15 years.

⁴ Proof of at least three doses of diphtheria and tetanus vaccination needed. If a child received Tdap at age 7-10 years another dose is not needed at age 11-12 years. However, if it was only a Td, a Tdap dose at age 11-12 years is needed.

⁵ A booster dose is required at age 16 years or three years later if the first dose was given between age 13-15 years.

Exemptions To go to school in Minnesota, students must show they've had these immunizations or file a legal exemption with the school.

Parents may file a medical exemption signed by a health care provider or a conscientious objection signed by a parent/guardian and notarized.

Looking for Vaccination Records? For copies of your child's vaccination records, talk to your doctor or call the Minnesota Immunization Information Connection (MIIC) at 651-201-5503 or 1-800-657-3970.

MINNESOTA
MDH
IMMUNIZATION PROGRAM
PO Box 64975
St. Paul, MN 55164-0975
651-201-5503 or 1-800-657-3970
www.health.state.mn.us/immunize

For a parent-friendly chart of immunizations needed for kids from birth to age 16 see, "When to Get Vaccines" available to download from www.health.state.mn.us/divs/idepc/immunize/schedules.html

IC# 141-0903 (MDH, 10/2013)

GENERAL SCHOOL INFORMATION

ANIMALS/PETS

No pets or animals may be brought on campus unless approval is received from Administration. Students are not allowed to bring pets for show and tell.

ATHLETIC BAGS/BACK PACKS/BOOK BAGS, ETC.

Athletic bags must be put in an appropriate place before school begins. No personal items (books, bags, etc.) may be left in the hallway outside of the lockers. Additionally, these bags/backpacks/book bags may not be taken to class rooms. All books and class supplies should be stored and retrieved from student's lockers on a frequent basis.

BIRTHDAY CELEBRATIONS

Birthday celebrations for students or teachers are permitted during lunch time. Homemade food items are permitted. Elementary birthday or other party invitations, gifts, or treats may not be distributed while at school unless the entire class is being invited or treated. Lockers may be decorated for one day only.

CAFETERIA

In an effort to assist parents in providing a balanced and nutritious meal, Harvest Christian School offers a hot-lunch program for students in Kindergarten through 12th grade every Friday. Hot lunch is provided by a parent.

- Payments/Charges
 - Lunch account payments can be made in the office or at the designated lunch location. For your convenience, lunch account payments may also be made throughout the week at the office. Lunch accounts should always have available funds on account. If all funds have been used, the account must be replenished and all outstanding charges paid.
- Special Diets
 - Parents whose children require special diets or have food allergies need to notify the administration.
- Elementary Packed-Lunch Guidelines
 - Please consider the ability of your child to open the containers in which you send their food. All packaging must be easily opened by your child. We ask that you not send food in cans, even with pop-top lids. Microwaves are available in the cafeteria for students to heat their lunches, if necessary. However, please consider that students can waste a considerable amount of their lunch time waiting for a microwave.

- Cafeteria Rules of Conduct
 - All students must remain seated at a table until they have finished their lunch and cleared their own area.
 - Students are not allowed to leave without a teacher's permission.
 - No horseplay is allowed.
 - Students must keep the noise level down by speaking in a normal tone. Teachers will monitor the noise level in the cafeteria and address any class or group that is too loud.
 - Each student is responsible for cleaning up his/her area and will remain in the cafeteria until dismissed.
 - Dismissal will take place in a timely and orderly fashion.
- Lunch Visitors
 - All lunch visitors must be pre-approved by HCS Administration and must be immediate family members or HCS Alumni in good standing.
- Closed-Campus Lunch
 - HCS has a closed campus during lunch. **Students are not allowed to leave campus for lunch unless signed out and picked up by their parent.**

CARPOOLS

At the beginning of each year, HCS compiles a list of names of parents who can be contacted as prospects for joining a carpool. If you are interested in being a part of a carpool, please contact the office.

CHANGE OF INFORMATION

Whenever there is a change of address, telephone number, emergency contacts, or medical/insurance policy information, please notify the school.

CLASS PARTIES (Elementary)

Teachers are responsible for planning all class parties for holidays and other special events. Younger siblings and parents of students may attend class parties at the discretion of the teacher. Siblings who are enrolled in school may not miss their class time to attend a party. All food items brought to a class or birthday party may be purchased or homemade.

DELIVERIES FOR STUDENTS

Items delivered to the school for students (e.g. mail, parcels, flowers, balloons, and other items) will remain in the school office until the end of the day.

It is the responsibility of the students and their parents to ensure that they have all of their books, homework assignments, athletic gear, lunches, etc. that they will need for the day before arriving to school. Classes will not be interrupted to deliver "forgotten items" to a student.

EMERGENCY PROCEDURES

The HCS Emergency Plan is posted by the door in each room of the building, at a level where it can be easily read. Drills will be held throughout the school year.

Fire and Evacuation Drills

Fire drills will be conducted on a regular basis. When a fire alarm is sounded, classes will proceed to their assigned areas quickly and in an orderly fashion. Classes will practice following their primary and secondary escape routes.

Tornado Drills/Warnings

Tornado drills and warnings are announced to the teachers. When notified, classes will proceed to their assigned areas quickly and in an orderly fashion. Students will not be allowed to run, yell, or act in such a way that would instill fear or cause panic.

FIELD TRIPS

Field Trips are planned by the teacher to enhance the curriculum being taught. When field trips are planned, teachers will send home information regarding the trip with students. Please read and follow all of the teacher's instructions carefully. Some general guidelines for field trips are listed below:

- All school policies concerning dress, behavior, and discipline apply.
- The behavior of students during special outings should always reflect self-control and a high Christian standard.
- Transportation will be provided by bus or in HCS approved vehicles. All students must ride to and from the field trip in school vehicles unless a release form is signed by the parent and approved by the Administration. HCS will charge each student a fee per field trip for transportation costs.
- **Student Release following Athletics/Activities**
 - Parents who want their child(ren) released immediately following a school sponsored event must "sign-out" with the designated coach/sponsor in person at that time.
 - Students may be released to PARENTS ONLY unless the parent has completed the release form indicating a maximum of 3 other options of people allowed to sign their child out.
 - For athletics, this will be completed at the parent meeting for each sport. For field trips, this will be completed with the teacher conducting the trip prior to the day of the trip.
 - After that information is received, school personnel will construct a sign out sheet for that activity where each student will be signed out in person by parents or designee on the sign out sheet.
 - In the event of an emergency situation, HCS Administration may make exceptions which will be handled on a case by case basis.

FOOD AND DRINKS

With the exception of class parties and water bottles for students, food and drinks are not allowed in the classrooms. Gum is strictly prohibited.

HOUSEKEEPING

Each student is expected to do his/her part in keeping the classrooms, hallways, lockers campus clean. Please help us keep our buildings and grounds as a Christian example to the community. This can be accomplished if each of us will deposit our trash in the proper containers and pick up paper, rather than walking over it. Trash containers are located in each classroom and hallway as well as at each entrance of the buildings.

INTERNET USE

New technologies are changing the ways that information may be accessed, communicated, and transferred. Those changes may also alter instruction and student learning. Harvest Christian School offers student's access to the Internet. Internet usage is provided for students to conduct research and communicate with others in relation to schoolwork. Access to network services is given to students who agree to act in a considerate and responsible manner. The rules are posted by each computer and given to each student at the beginning of the year. However, on a global network it is impossible to control all materials. Ultimately, the school staff, parents, and guardians of minors are responsible for setting and conveying the standards that students should follow when using media and information sources. Parent permission is given by signing the HCS Internet User Agreement and Parent Permission Form, and is required before students may use the computers.

Students are responsible for good behavior on school computer networks just as they are in a classroom or school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply. Access is a privilege, not a right. Therefore, based upon the acceptable use guidelines outlined in this document, the system administrators will deem what is inappropriate use, and their decisions are final. The Administration, faculty, and staff of HCS may deny, revoke, or suspend student usage due to inappropriate behavior.

Individual users of the internet are responsible for their use of the network. Their use must be in support of education and research and must be consistent with academic expectations of HCS. Use of other organizations' networks or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of U.S. or state regulations including copyrighted, threatening, or obscene materials is prohibited.

Use for commercial activities by for-profit organizations, product promotion, political lobbying, or illegal activities is strictly prohibited. The user is expected to abide by the following network rules of etiquette:

- Be polite. Do not write or send abusive messages.

- Use appropriate language. Do not swear, use vulgarities or any other inappropriate language.
- Transmission of obscene materials is prohibited. Sending or receiving offensive messages or pictures from any source will result in immediate suspension of privileges.
- Do not reveal the personal address or phone number of yourself or other students.
- Do not communicate any credit card number, bank account number, or any other financial information. Electronic mail is not guaranteed to be private. People who operate the system have access to all mail.
- Inappropriate messages can result in suspension of privileges.
- Do not use the network in such a way that would disrupt the use of the network by other users. Vandalism – any malicious attempt to harm or destroy data of another user – will not be tolerated.
- Any questionable action will result in the cancellation of user privileges. Violation of any of the above-mentioned rules and responsibilities will result in a loss of access and may result in other disciplinary or legal actions.

LOCKERS

Lockers must be kept neat at all times. Food may not be kept in a locker for more than one day. Writing is not permitted on the inside or outside of the lockers. Pictures on the inside of lockers may only be secured with tape and must reflect Christian character and Biblical morality. No stickers are allowed to be placed on lockers. Students may only use the locker issued to them and may not open the locker of another student without specific permission. HCS Administration reserves the right to open and inspect any locker at any time that it feels is warranted. HCS is not responsible for any lost or stolen items from lockers. No personal items (books, bags, etc.) will be allowed to be left in the hallway outside of the lockers.

LOST AND FOUND

Please label your supplies, jackets, lunchboxes, backpacks, and other materials. The lost and found area can be checked for items left during school hours. Valuables such as jewelry, cell phones, etc. will be held in the office. HCS cannot be responsible for items left on school property overnight. Unclaimed items will be given to charity or discarded at the end of each nine-week session.

PARENT QUESTIONS

For your convenience, HCS provides many informational resources to answer the most frequently asked questions. Please contact the office, check out our website, facebook page or come to the New Family Orientation.

We encourage our staff and parents to utilize the Matthew 18 Principle. Most issues can be resolved by going directly to your child (ren)'s teacher(s). If you have a question concerning your child(ren)'s grades, homework, class behavior, or activities, please contact his/her teacher/coach first, before bringing it to the attention of the Administration.

PERSONAL ITEMS

Cell Phones - *It is our desire to have an uninterrupted learning environment at Harvest Christian. Students are not permitted to use their cell phones during school. The same standards that apply to Internet usage apply to cell phones and other electronic devices.*

Therefore, students are not allowed to use or have cell phones with them during the school day. This includes lunch time and other free time the student may have during school hours. Cell phones must be left in the student's car or turned off before entering the building and left in their locker until the end of the school day (after 3:00 P.M.).

Students who break this policy will have their cell phone confiscated. The student's cell phone will only be given back after the student's parents have been contacted.

Electronic Devices- *Students are allowed to use personal laptops, PDA's, iPods, MP3 players, CD players, tape players, games, radios, or other electronic devices before and after school and during study hall with the permission of their teachers. Music must be Christian music or instrumental and must be approved by their teacher.*

Toys- *Toys and other personal items for playing are not allowed at school. Toys may only be brought to the elementary school on teacher-designated "Show and Tell" days. Students who bring items that cause disruption to the class will be asked to put the item in their desk or locker and take it home at the end of the day.*

PICTURES

Individual student pictures are taken early in the fall semester. This photograph is the one that is used for the school yearbook, so all students are required to have a picture taken, but purchasing a photo package is optional. A make-up date is scheduled through photographer.

TELEPHONE USE

Students are only permitted to use the telephone in the school office. All other telephones are for school personnel only. No telephone can be used during class periods.

Phone messages from parents for students should be for **emergency** situations only. Classes will not be interrupted for messages unless it is an emergency.

TEXTBOOKS

Textbooks are the property of HCS and are leased to the students yearly. Books that require children to mark up or tear out pages become the property of the student at the end of the year. Regardless of ownership, students should not abuse textbooks or supplies. At the end of the year, or if a student leaves HCS, the condition of books issued to them will be evaluated, and replacement costs of damaged books will be assessed. If a student loses a textbook, a notice will be sent to the parents showing the cost of the book. Accounts will be charged at the total replacement fee of the book. Once payment for the lost textbook is received, a replacement

textbook will be issued. Students will not receive grade reports if there is an outstanding balance for a lost or damaged book.

VISITORS

All visitors must be pre-approved by Administration and are asked to adhere to HCS dress code guidelines. All visitors must sign in at the office. Before leaving, the guest will sign out at the office. Visitors are not permitted during standardized testing week or during quarterly or semester exams. Parents are welcome to visit their child's class if arrangements are made with the Administration in advance. Younger siblings are not allowed in class without prior permission from the teacher.

VOLUNTEERS

All parents wishing to help in the classroom, cafeteria, at recess or field trips, must have a current approved Volunteer Application. Parents are encouraged to complete this form

All volunteers are subject to the terms of the HCS Parent/Student Handbook. All volunteers must sign in and out in the school office and wear a Volunteer Badge.

DRESS CODE

The HCS Dress Code was developed to provide the best atmosphere for students to learn and to avoid peer pressure related to clothing. Our primary objectives are neatness and modesty. The HCS Dress Code is sufficiently flexible to encourage individual identity and a positive self-image within the borders of appropriate dress for school.

The guidelines in this handbook are meant to provide help for parents and students in selecting appropriate clothing for school. If a parent or student has a question about the Dress Code, please do not hesitate to call the school offices for clarification.

Modesty Defined:

Modesty is the voluntary personal responsibility to behave & dress in such a manner as to not draw attention to one self, to not think proudly of oneself and it's a decision to protect from purposeful or unintended enticement in inappropriate ways & places.

Parents, please send your children to school in clean and appropriate attire. The principles of 1 Corinthians 10:31 and 1 Thessalonians 5:21-22 apply. When shorts or skirts are worn they must be a modest length and must be no shorter than 6" above the middle of the knee cap. Clothing must not be tight-fitting. Cut-offs, tube tops, halter tops, or tops that expose midriff or bra straps are not allowed. Presentable sweat pants are allowed. T-shirts or sweatshirts with worldly pictures or writing are not permitted.

PICTURE DAY

- The dress code for fall picture day will be the standard dress code.

DRESS CODE FOR SCHOOL SPONSORED EVENTS

- A student's dress and appearance at HCS events home and away should reflect Christian modesty and values. Students not reflecting these values will be asked to leave the event and will meet with the administration the next school day. Please note that these include sporting events (even as a fan), all club events, awards and arts presentations, and any event that is sponsored by the school or a school group.
 - All outerwear (pants, jeans, skirts, shirts, tops, etc.) must be modest in terms of fit and style. This includes wearing clothing that is appropriate and not form-fitting.
 - Underwear must not be visible. Tank or sleeveless tops/shirts must conceal all underwear as well as any low cut style pants.
 - All shirts must cover the midriff completely, even when one's arms are extended.
 - Shorts may be worn, but should not be excessively short or tight.
 - No ripped, frayed or torn clothing where skin is visible.
 - No clothing with inappropriate slogans, sayings, or pictures.

FIELD TRIP ATTIRE: Pre-K-12th GRADES

- Appropriate clothing should be worn.

GENERAL APPEARANCE: Pre-K-12th GRADES

- Clean and Neat.
- Hair should be cut so that it does not hang in his/her eyes. It should be clean, appropriately styled, and should not call undue attention to the student. This includes the cut and color of hair. Extreme and distracting hairstyles, colorings and/or hair accessories will not be permitted such as Mohawks, feathers, beads etc.
- Boys' facial hair must be clean, neatly groomed, and worn in such a way that is not conspicuous or extreme.
- Clothing should be neat and clean in appearance.
- Printed shirts should have appropriate pictures and slogans.
- No hats, caps, or other types of head gear (including bandanas) are to be worn in the buildings unless medically required and approved by the Administration.

Homeschool Window/Option also Testing Available.

This partnership allows you the freedom to homeschool your children with the opportunity to use the resources of HCS. Parents can register their child(ren) for an annual registration fee of \$100

per student. This fee must be paid in full prior to the first day of school. The resources that are included with the registration:

- Opportunity to sit in on classes at HCS
- Participation in all extra-curricular activities
 - Field trips
 - School pictures
 - Plays or musical performances
 - Sporting or athletic events
- Take part in graduation
- Take the annual achievement test administered by HCS staff
- Take part in all HSC events
- Receive weekly newsletters