# FINANCIAL INFORMATION

## **TUITION PAYMENT SCHEDULE**

Payment is due by the 10<sup>th</sup> of the month, or as specified in tuition payment plan. All student registrations and first tuition payment must be paid no later than the first day of school. The office handles all admission inquiries, tuition and payments. Any questions regarding school accounts should be forwarded to the office: 320-245-5330.

### **SCHOLARSHIPS**

Scholarships are administered on a financial need basis. To determine your eligibility for a scholarship, contact the office to request an application and a meeting with the board treasurer. Scholarship distribution is non-discriminatory and is given out with no regard to sex, race, or national or ethnic origin.

GRADE Preschool (3- and 4-year-old)	10-mo plan per month	12-mo plan per month	TOTAL TUITION
3-year-old preschool (am only)	\$201.00		\$2,010.00
3- and 4-year-old preschool (T/TH full day)	\$161.00		\$1,610.00
3- and 4-year-old preschool (M/W/F full day)	\$241.50		\$2,415.00
3- and 4-year-old preschool (full day)	\$402.50	\$335.42	\$4,025.00
Grades K - 12th			
1 <sup>st</sup> Child	\$402.50	\$335.42	\$4,025.00

Home School Partnership Tuition				
Music Class \$150/semester/student				
K-6 <sup>th</sup> Grade (partial day)				
4 hr. (8:15am-12:30pm)	\$2580.00			
3 hr. (9:05am-12:30pm)	\$2025.00			
3 hr. (lunch-3:00pm)	\$2025.00			
7-12 <sup>th</sup> Grade				
Per Class	\$675.00			
Family Registration fee	\$150.00			
• •				

### LOANS

Harvest Christian School does NOT administer loans.

### **ENROLLMENT FEE**

Enrollment fee must be paid to guarantee student enrollment. Enrollment fees are: Preschool (\$115/student), Kindergarten (\$165/student), 1st-12th grade (\$190/student). Extra-early discount (\$40/student) will be applied if enrollment is paid by April 15th. Early discount (\$25/student) will be applied if paid by June 1st.

## **MULTIPLE CHILD DISCOUNT**

There is a \$100 discount per additional child if you have more than one child attending HCS. This means tuition will be \$4,025.00 for the first student and \$3,925.00 for each additional full-time student in each family.

### **FAMILY CAP**

There is a family tuition cap of \$13,000.00. Not subject to other discounts.

## **PSEO STUDENTS (please see PSEO Student Options)**

Students who enroll (and pay enrollment fee) with Harvest Christian School and are taking PSEO classes at a qualified institution may take classes needed for graduation from HCS at a cost of \$575.00 per credit (class). 12<sup>th</sup> grade PSEO students who are not taking classes from HCS but need an independent study Bible credit pay cost of \$300.00 (and pay enrollment fee).

# **TUITION PAYMENT PLAN (please see Tuition Payment Plan Contract)**

If tuition is paid in full for any student by the first day of school, a 5% discount will be applied to that student's tuition. For families not wishing to pay full tuition in advance, a payment plan is available. A tuition payment plan contract is due by June 15<sup>th</sup>; all payment plans must be reviewed and approved by the HCS board. A tuition payment plan contract will be sent out upon enrollment confirmation. Please be aware, 10% of the full year tuition is non-refundable regardless of the student's start/end date.

## **PAST DUE TUITION**

Parents should make every effort to pay tuition on time. You will receive notices from the office when your account shows a past-due balance. No school records will be released to families with a past-due balance. No student will start a new school year unless past due balances are paid. Families with delinquent accounts will be turned over for collection. A \$25/month late fee will be added to all overdue tuition accounts.

### RETURNED CHECKS

A returned check fee of \$30.00 will be charged for checks returned for insufficient funds. This applies to all payments to HCS including, but not limited to, tuition, book fees, lunches, athletic fees, school pictures, and activity fees.

## STUDENT WITHDRAWAL

If it becomes necessary to withdraw a student, parents must notify the office in writing. Parents must also complete the appropriate forms indicating that all books and school property have been returned in good condition and that all financial obligations have been met. No records will be released to parents, or to any other school, until this process is complete.

# TUITION REFUNDS/TUITION BILLING UPON WITHDRAWAL

For all students withdrawing during the school year, 10% of the full year tuition is non-refundable. The remaining balance (less the 10% non-refundable portion) will be pro-rated. The refund or final bill, if necessary, will be mailed to the parents within four to six weeks. The refund, or final bill, will be determined by using the date given on the written notice of withdrawal submitted by the parents and/or the last date of attendance by the student(s). Enrollment fees, book fees, activity fees, yearbook purchases, and fundraising proceeds are non-refundable and will not be pro-rated.