

# FINANCIAL INFORMATION

## TUITION PAYMENT SCHEDULE

Payment is due by the 10<sup>th</sup> of the month. All student registrations must be paid no later than the first day of school. The office handles all admission inquiries, tuition and payments. Any questions regarding school accounts should be forwarded to the office: 320-245-5330.

GRADE	TOTAL TUITION
<b><u>Preschool (3 and 4 year old)</u></b>	
3 year old preschool (a.m. only)	\$1,625.00
3 and 4 year old preschool (T/TH full day)	\$1,300.00
3 and 4 year old preschool (M/W/F full day)	\$1,950.00
3 and 4 year old preschool (full day)	\$3,250.00
<b><u>Grades K – 12th</u></b>	
1 <sup>st</sup> Child	\$3,250.00

## LOANS

Harvest Christian School does NOT administer loans.

## MULTIPLE CHILD DISCOUNT

There is a \$100 discount per additional child if you have more than one child attending HCS. This means tuition will be \$3,250.00 for the first student and \$3,150.00 for each additional student for each family. There is a family tuition cap of \$10,500.00

## PSEO STUDENTS (please see PSEO Student Options)

Students who enroll (and pay \$190.00 enrollment fee) with Harvest Christian School and are taking PSEO classes at a qualified institution may take classes needed for graduation from HCS at a cost of \$515.00 per credit (class). PSEO students who are not taking classes from HCS but need an independent study Bible credit pay cost of \$250.00 (and pay \$190.00 enrollment fee).

## SCHOLARSHIPS

Scholarships are administered on a financial need basis and as monies are available. To determine your eligibility for a scholarship, contact the office to request an application and a meeting with the board treasurer. Scholarship distribution is non-discriminatory and is given out with no regard to sex, race, or national or ethnic origin.

## TUITION PAYMENT PLAN (please see Tuition Payment Plan Contract)

If tuition is paid in full for any student by the first day of school, a 5% discount will be applied to that student's tuition. Please be aware, 10% of the full year tuition is non-refundable regardless of the student's start/end date. For families not wishing to pay full tuition in advance, a payment plan is available. Since our payment plan is a non-interest payment plan and not a monthly charge, tuition will be figured on a pro-rated basis (less the 10% non-refundable portion) for students entering or withdrawing within the school year. A tuition payment plan contract is due by July 31<sup>st</sup> before the start of the school; all payment plans must be reviewed and approved by two board representatives. A tuition payment plan contract is available from the office.

## PAST DUE TUITION

Parents should make every effort to pay tuition on time. You will receive notices from the office when your account shows a past-due balance. No school records will be released to families with a past-due balance. No student will start a new school year unless past due balances are paid. Families with delinquent accounts will be turned over for collection. A \$25 per month late fee will be added to all overdue tuition accounts.

## RETURNED CHECKS

A returned check fee of \$30.00 will be charged for checks returned for insufficient funds. This applies to all payments to HCS including, but not limited to, tuition, book fees, lunches, athletic fees, school pictures, and activity fees.

## STUDENT WITHDRAWAL

If it becomes necessary to withdraw a student, parents must notify the office in writing. Parents must also complete the appropriate forms indicating that all books and school property have been returned in good condition and that all financial obligations have been met. No records will be released to parents, or to any other school, until this process is complete.

## TUITION REFUNDS/TUITION BILLING UPON WITHDRAWAL

For all students withdrawing during the school year, 10% of the full year tuition is non-refundable. The remaining balance (less the 10% non-refundable portion) will be pro-rated. The refund or final bill, if necessary, will be mailed to the parents within four to six weeks. The refund, or final bill, will be determined by using the date given on the written notice of withdrawal submitted by the parents and/or the last date of attendance by the student(s). Enrollment fees, book fees, activity fees, yearbook purchases, and fundraising proceeds are non-refundable and will not be pro-rated.