

# FINANCIAL INFORMATION

## TUITION PAYMENT SCHEDULE

Payment is due by the 10<sup>th</sup> of the month. All student registrations must be paid no later than the first day of school. The office handles all admission inquiries, tuition and payments. Any questions regarding school accounts should be forwarded to the office: 320-245-5330.

GRADE	TOTAL TUITION	10-Month Payment
3 Year Preschool (a.m. only, T, Th)	\$1,050.00	105.00
3 & 4 Year Preschool (T, Th full days)	1,550.00	155.00
Kindergarten (M, W, F full days)	2,075.00	207.50
<b>Grades 1<sup>st</sup> – 12th</b>		
1 <sup>st</sup> Child	\$3150.00	315.00

## LOANS

Harvest Christian School does NOT administer loans.

## MULTIPLE CHILD DISCOUNT

There is a \$100 discount per additional child if you have more than one child attending HCS. This means tuition will be \$3150.00 for the first student and \$3050.00 for each additional student for each family.

## PSEO STUDENTS (please see PSEO Student Options)

Students who enroll (and pay \$190.00 enrollment fee) with Harvest Christian School and are taking PSEO classes at a qualified institution may take classes needed for graduation from HCS at a cost of \$500.00 per credit (class). PSEO students who are not taking classes from HCS but need an independent study Bible credit pay cost of \$200.00 (and pay \$190.00 enrollment fee).

## SCHOLARSHIPS

Scholarships are administered on a financial need basis and as monies are available. To determine your eligibility for a scholarship, contact the office to request an application and a meeting with the board treasurer. Scholarship distribution is non-discriminatory and is given out with no regard to sex, race, or national or ethnic origin.

## TUITION PAYMENT PLAN (please see Tuition Payment Plan Contract)

If tuition is paid in full for any student by the first day of school, a 5% discount will be applied to that student's tuition. For families not wishing to pay tuition in advance, a 10-month tuition payment plan is available. Payment on the 10-month plan begins August 10<sup>th</sup> and ends May 10<sup>th</sup>. Since our 10-month schedule is a non-interest payment plan and not a monthly charge, tuition will be figured on a pro-rated basis for students entering or withdrawing within the school year. One month's tuition in advance is required in order to be admitted to class and is non-refundable. Please refer to the above chart for a breakdown of the 10-month payment plan. A tuition payment plan contract is due by July 31<sup>st</sup> before the start of school; all payment plans must be reviewed and approved by two board members.

## Past-Due Tuition

Parents should make every effort to pay tuition on time. You will receive notices from the office when your account shows a past-due balance. No school records will be released to families with a past-due balance. No student will start a new school year unless past due balances are paid. Families with delinquent accounts will be turned over for collection. A \$25 per month late fee will be added to all overdue tuition accounts.

## Returned Checks

A returned check fee of \$30.00 will be charged for checks returned for insufficient funds. This applies to all payments to HCS including, but not limited to, tuition, book fees, lunches, athletic fees, school pictures, and activity fees.

## Student Withdrawal

If it becomes necessary to withdraw a student, parents must notify office in writing. Parents must also complete the appropriate forms indicating that all books and school property have been returned in good condition and that all financial obligations have been met. No records will be released to parents, or to any other school, until this process is complete.

## Tuition Refunds

If a parent pre-pays tuition and then withdraws a student, or the student is dismissed from HCS, they are eligible to receive a pro-rated refund. The refund will be mailed to parents within four to six weeks. The refund will be determined by using the date of the written notice of withdrawal submitted by the parents. Enrollment fees, book fees, activity fees, yearbook purchases, and fundraising proceeds are non-refundable and will not be pro-rated.